

Dear Principal/Co-ordinator

Thank you for considering supporting a Curtin Education student as they undertake their professional experience unit as part of their Initial Teacher Education course.

The student can provide you details about the course and unit they are enrolled in and the requirements of the placement. Each placement is to be undertaken according to the School of Education placement calendar, and there is a handbook which details the expectations of the placement, including roles and responsibilities, teaching loads and assessment requirements.

Before students can undertake a Professional Experience placement in a school, they must have:

- Completed the theory component of the associated Professional Experience unit(s)
- A Working with Children Clearance (WWC), applicable to their State
- All mandatory requirements applicable to their State
- A signed Curtin Code of Conduct agreement

We sincerely hope that you will consider supporting our student in your school on their Professional Experience. I am very keen to support both the student and you as a school, and should you have any further questions or enquiries, please do not hesitate to contact our Professional Experience team at Professional.Experience@curtin.edu.au.

We appreciate your support of Curtin Education students.

Yours sincerely

Carol Carter

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